

	<h1>Information Bulletin</h1>	
	Topographic Engineering Center <i>U.S. Army 1999 Research & Development Organization of the Year</i>	July 13, 2000 Number 00-28

OFFICIAL

New Retirement Date Set for Chief

A new date has been announced for the retirement of Lt. Gen. Joe N. Ballard, Chief of Engineers. The retirement parade will be held at Fort Myer at 10 a.m. on Aug. 2. A farewell luncheon will be held at the Fort Belvoir Officers' Club on Aug. 1. Invitations will be sent soon.

Travel Update

Here is the current schedule for approving travel in CEFMS:

July 17-21	Betty O'Donnell	(603) 646-4355
July 24-28	Vicki Ray	(601) 634-2378

As always, if you have a question please contact your local Travel Specialist. In the event she is not available you may contact any ERDC Travel Specialist. (Terri Norman, Team Leader, Travel Section (217) 373-6708)

Commander's Mailbox

ERDC team members are reminded that an electronic mailbox has been established to allow employees to send questions and/or comments to the Commander. If an employee wishes to remain anonymous, his or her name will be deleted from the question before it is forwarded to the Commander for comment. Employees' questions will be answered via return e-mail. Answers to anonymous and frequently asked questions will be posted in the Employee Information Bulletin.

The address in Outlook is, "ERDC Commander." Again, all information is kept strictly confidential and all questions are addressed directly by the Commander.

ERDC Publications on Internet

The ERDC Publication Bulletin serves as the official notification of new ERDC forms and publication, as well as rescissions or changes to existing forms or publications. As of Sept. 10, 1999, ERDC official publications ceased to be printed (i.e., Center Regulations, Circulars, Pamphlets, or Commander's Policy Memoranda). All ERDC official publications are now distributed in electronic format on the ERDC web site located at <http://erdc.usace.army.mil/pubs/index.htm>.

ERDC News Releases Now on Internet

ERDC News Releases are now on the Internet at <http://www.erd.usace.army.mil/news.html>. New releases will be added as they are released to the media. Please visit this site for the latest ERDC News. (Jennifer L. King, ERDC PAO, (601) 634-2505)

New Arrivals/New Positions

<u>Name</u>	<u>Position</u>	<u>Organization</u>	<u>EOD Date</u>
Stephan Benzek,	GS-0334-13	GID/ISSB	July 17
Alan Fong	GS-1350-09	OD/HAB	Aug. 3
John Anderson	GS-0401-13	TRD/TSAB	TBD
Francine Curlee	GS-1102-12	Contracts	July 30

Departures

Jean Diaz	TPPO	July 30
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Open Announcement

Interdisciplinary (GS-0460; 0470; 1301; and 1350) 5/7 (Temporary)	OD	Opens: June 21, 2000 Closes July 21, 2000
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FOR THE DIRECTOR

JACKIE L. BRYANT
Public Affairs Office

U N O F F I C I A L

Free software

Mark Weipert has excess personal software to give to anyone interested. Please contact him by email or phone, (703) 428-6903, if you are interested in any of the following: Christmas for Windows; Bug Adventure for Windows; Travel Planner for Windows; Muppet Letters for Windows; Windows Spanish; and Lotus Organizer 1.0 for Windows. All but Christmas for Windows come with booklets explaining the software and installation instructions.